

OPERATING GUIDE

Division USA Fencing



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3.5 Division FOC

The Division FOC is a semi-permanent, appointed member who serves at the pleasure of the Executive Committee. The Division FOC is responsible for overseeing the development, continued professional education, and hiring of referees in the Division for Division-run events. The Division FOC is the first point of contact between referees and the Division. The Division FOC and the Executive Committee hold the responsibility to host two intro-level referee clinics each season and preside over the corresponding observation tournaments held the following day. Ideally, the Division FOC is an active referee with a USA Fencing rating of “5” or above in one weapon, and with referee experience at the local, regional, and National level. The Chair is under no obligation to fill this role if they feel there are no qualified candidates among the members of the Division.

3.6 Division Armorer

The Division Armorer is a semi-permanent, appointed member who serves at the pleasure of the Executive Committee. The Division Armorer is responsible for the procurement, upkeep, and inventory of any Division-owned scoring and timekeeping equipment. The Chair is under no obligation to fill this role if they feel there is no need, nor qualified candidates among the members of the Division.

3.7 Other Division Duties

Other duties to be taken on by a variety of officers or appointed positions in the Division:

- Regional tournament proposals and coordination
- Division Points lists and updates
- Website upkeep (when not done by the Secretary)
- Virginia collegiate fencing club coordinator/support
- Support for Division sponsored events and/or qualifiers (either onsite or otherwise, i.e., adding Division Events on AskFred)
- Support FenceSafe and US Center for SafeSport initiatives and policies including the assigning of a division contact
- Support USA Fencing Division Diversity, Equity, and Inclusion Committee and VA Division of USA Fencing initiatives, including a commitment to having a Contact and/or committee

3.8 Officer Benefits

Elected Executive Committee members may fence without charge at any Division sanctioned event run by either the Division or by a division member club. The entry of an elected exec comm member is not counted towards the calculation of the 10% sanctioning fee remitted to the Division by the hosting club, i.e., the club does not pay the sanctioning fee on the Officer's entry. This benefit may not be passed to a non-officer in lieu of the officer not fencing in a given event.



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Name of Member:

USA Fencing Membership #:

Club Affiliation:

Choose one only:

☐ I designate _____ to vote on my behalf)

☐ I wish to vote for the following candidates/positions (Absentee Ballot):

Signature of Member:

Date (Required):

This proxy is valid for no more than thirty (30) days after the above signature date.

Note: You must be a voting member of USA Fencing by Feb. 1 of the membership year to be eligible to vote and/or assign a proxy. The Division will validate every proxy form received before the election is held.



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